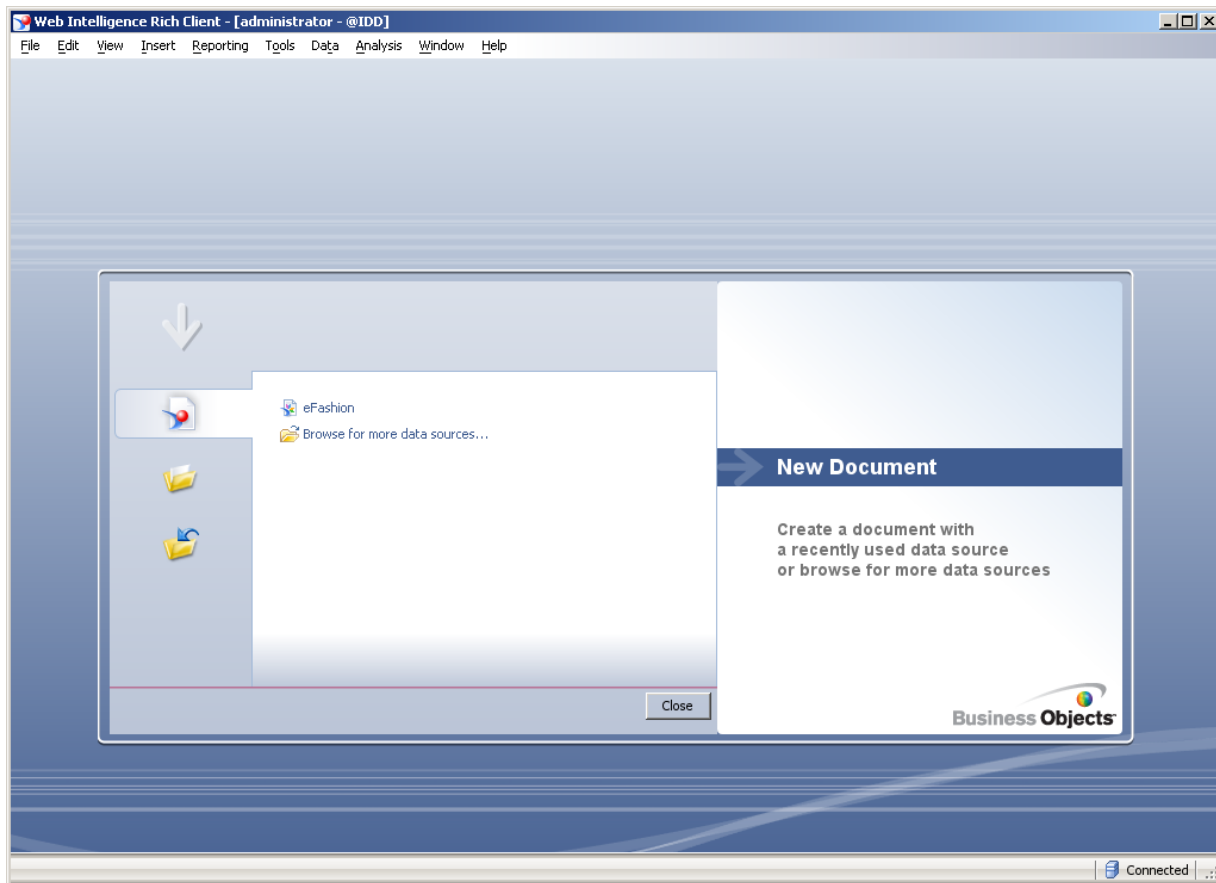


## Creating a new document

### Procedure

1. Start the transaction using the menu path or transaction code.

### Web Intelligence Rich Client

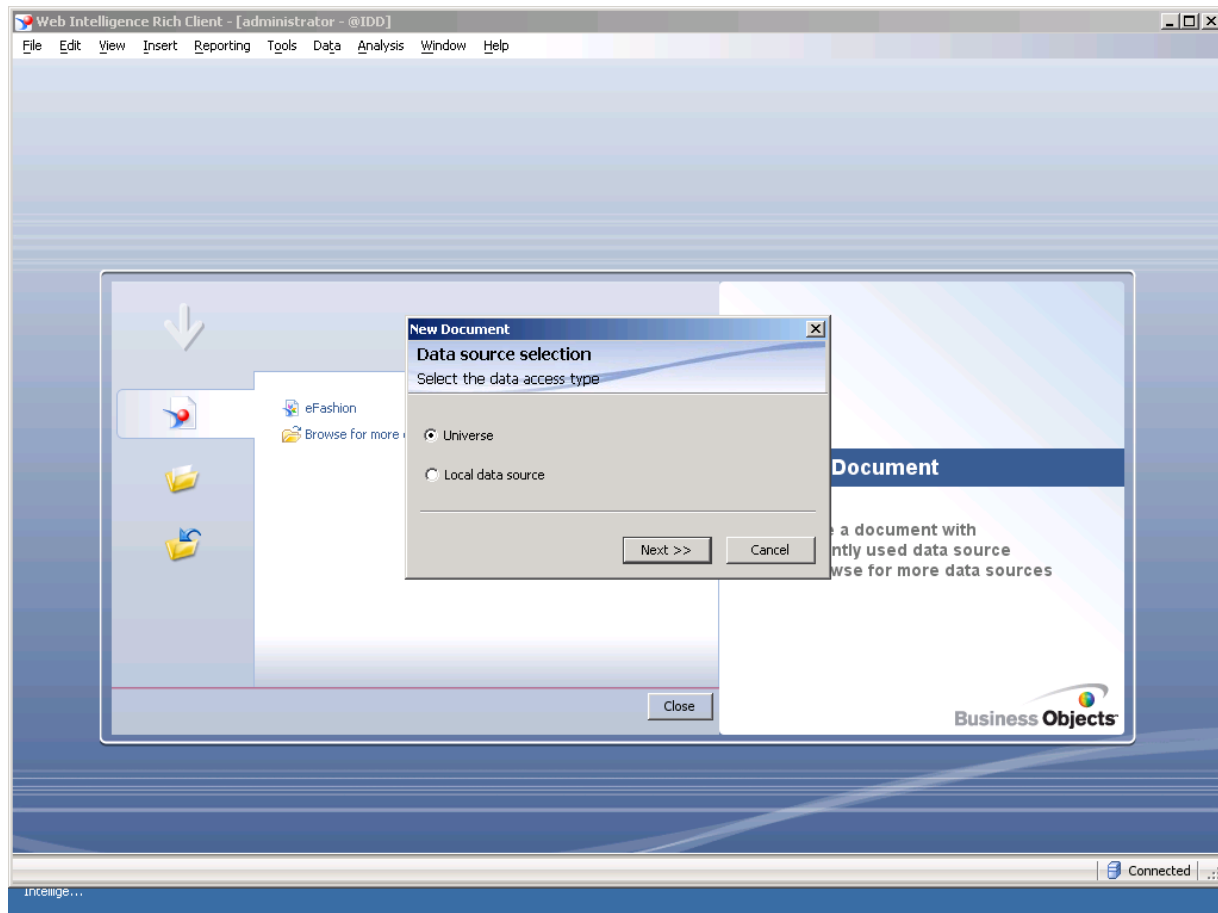


2. Click **Web Intelligence Rich Client**.

To create a Web Intelligence document click the Web Intelligence Rich Client button; or select the File menu and click New.

## Creating a new document

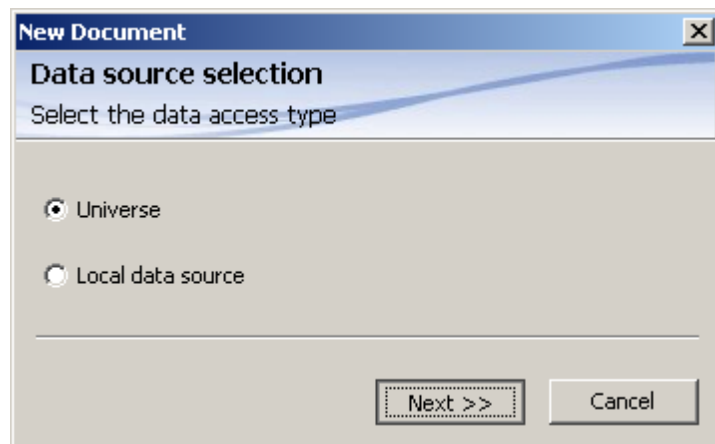
### New Document



3. Click the **Universe** option.

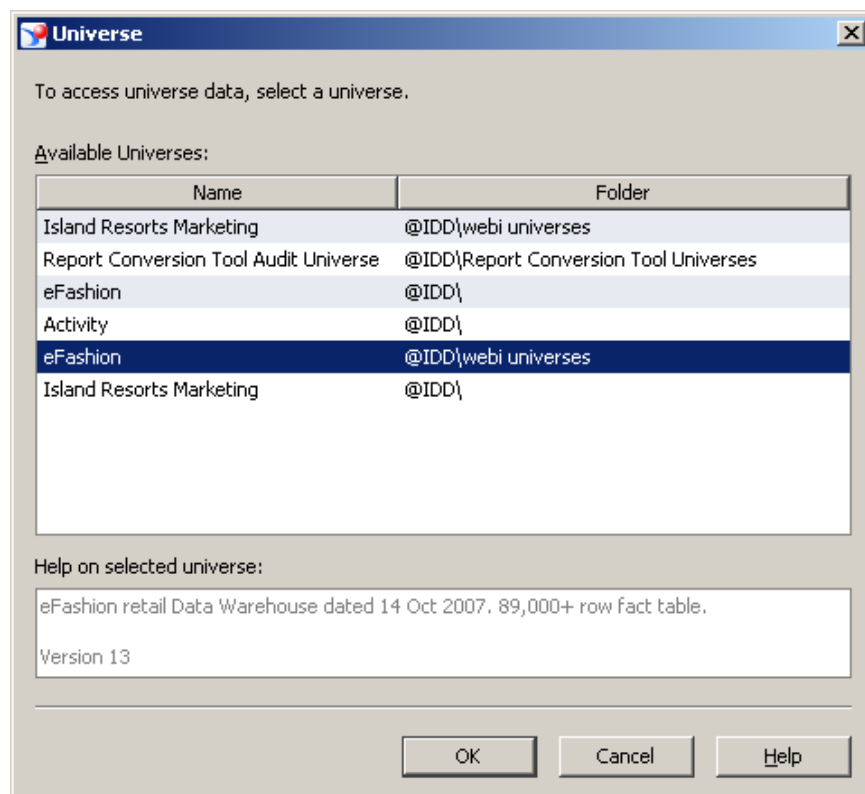
## Creating a new document

### New Document



4. Click **Next**.

### Universe



## Creating a new document

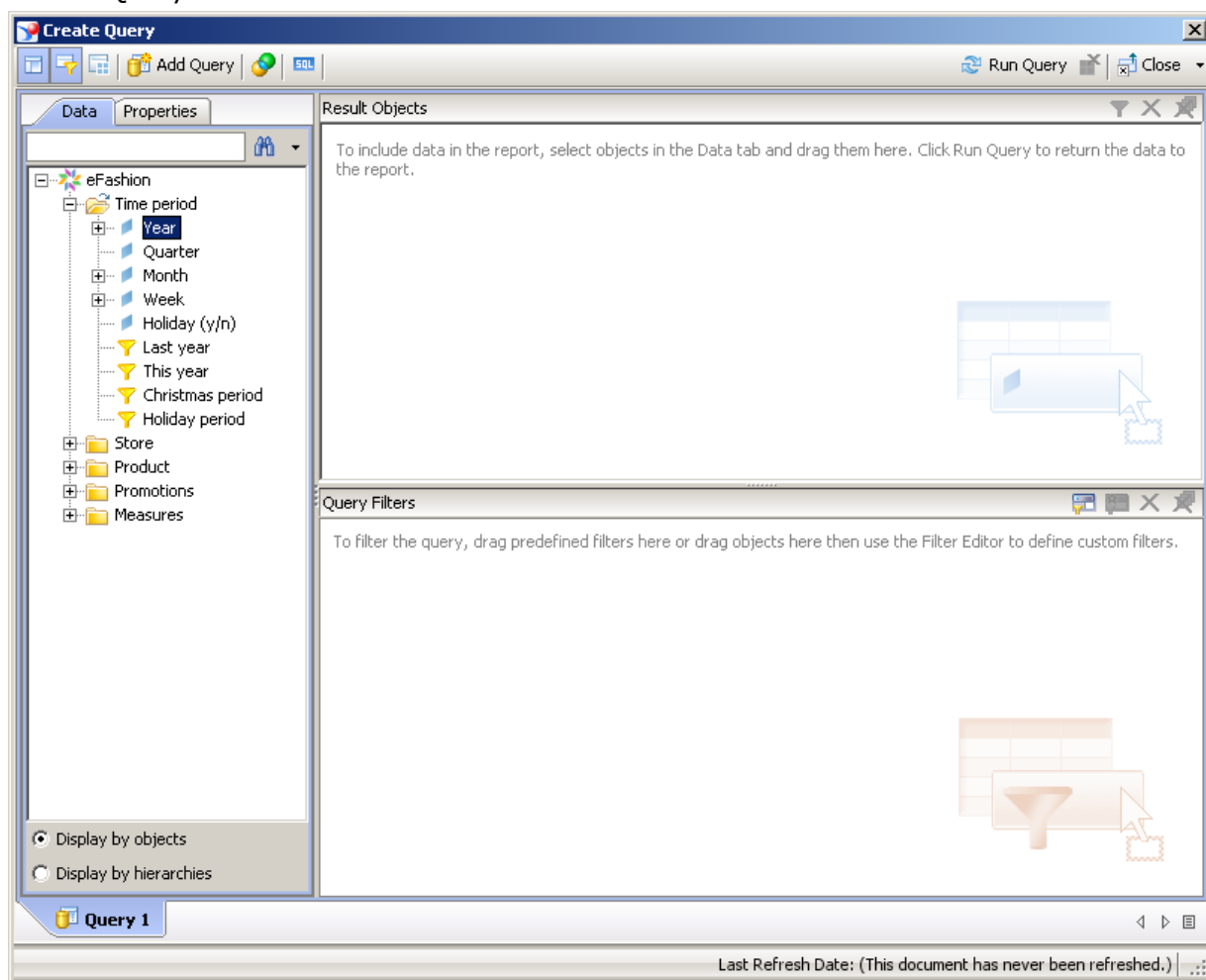
- Click the **eFashion** universe.

Now, select the universe you will use to retrieve data.

In this example, you use the eFashion universe to build queries and retrieve data.

- Click **OK**.

## Create Query



- Press [Enter] to continue.

## Creating a new document

This is the Java Report Panel, where you select the objects that you want to use to build a query.

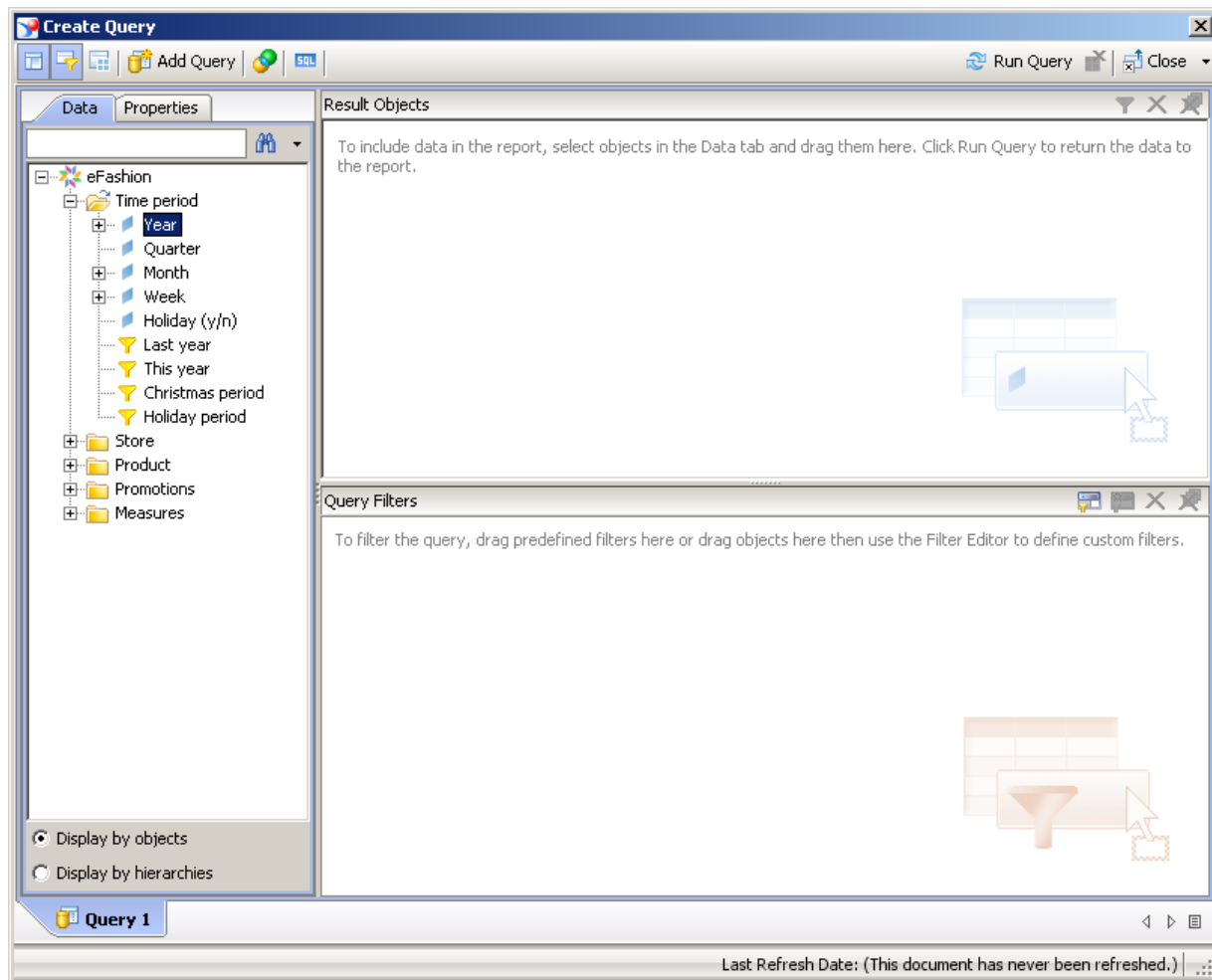
The pane on the left side of the window lists all the classes and objects organized in the eFashion universe.

Here you can see that the Time period class folder is expanded, so that you can see the objects available in that class.

The other class folders are closed.

Press **[Enter]** to continue.

## Create Query



## Creating a new document

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8. Double-click **Year**.

In this exercise, you want to select objects so that the new report displays sales revenue per year and per quarter.

To do this, you move the Year, Quarter, and Sales revenue objects from the Data tab to the Result Objects zone of the Edit Query panel.

**Note:** Within the actual application, you may also drag and drop objects into the objects pane.

9. Double-click the **Quarter** object.

10. Click the + before the **Measures** tree item.

The Measures class usually contains "measures" which store numeric data such as Quantity sold or Sales revenues.

11. Double-click the **Sales revenue** object.

You see that in the Measures class all of the objects are identified by orange ruler icons. Objects in the Time period class are identified by blue icons; other objects are identified by yellow filters.

12. Click **Run Query**.

The query is sent to the database and the data retrieved by the query is returned as table in a new report.

This is the Edit Report Panel. From here you can modify the presentation of the information retrieved by your query.

Press **[Enter]** to continue.